New Hire Experience
Kathleen Flynn | Chuck Pizzano | Charles Ormsbee

“An effective and welcoming process so that every employee begins his or her career at MIT with a positive experience.”

“Initial interactions are intuitive, streamlined, “person-centric.”

“All new employees feel included and productive from day one.”

“New employees are informed and engaged throughout the process.”

- New Hire transaction entered by DLC
- Letter sent to new employee
- Directs them to the Electronic Credentialing Site

After obtaining a Kerberos account and Certificate, new employee begins activities
New Hire Experience
Kathleen Flynn | Chuck Pizzano | Charles Ormsbee

Atlas for New Hire Person-Centric Functions

New Hire Activities
First, confirm and update your personal information. Then, complete the rest of the activities below.

- Personal Information
- I-9 Verification
- Preventing Sexual Harassment Course
- MIT Alert
- Get your MIT ID Card
- Intellectual Property (IPIA)
- Benefits
- Money Matters
- Orientation Registration
- Commuter Connections

Personal Information
Ethnicity/Race/Gender/Veteran Self Identification
Before Atlas for New Hire: 35%
After Atlas for New Hire: 98%

Intellectual Property (IPIA)
New employees and those with visiting appointments provide electronic signatures for required form

Preventing Sexual Harassment
New employees complete required course on Preventing Sexual Harassment
Welcome to MIT!

You’ve joined a creative, diverse, energizing community uniting more than 10,000 faculty and staff and 10,000 students representing all 50 states and more than 100 nations.

We’ve put this website together to share everything we think you might need or want to know about life in this expansive community.

Wellness & Family
MIT offers an extensive support system to help you achieve goals and conquer challenges, both personal and professional.

Community
MIT abounds with professional and technical groups that employees may join. Get connected!
New Hire Experience
Kathleen Flynn | Chuck Pizzano | Charles Ormsbee
Campus Service Center

Welcome to MIT!

Core Services
- I-9
- ID
- Commuting
- Tech Cash

Expanded Services
- I-9
- ID
- Commuting
- Tech Cash
- Key Distribution
- CORI/SORI
- In-person Orientation and other onboarding
- And more...

Welcome to MIT?